



Name _____

Searching Effectively: Phrase Searching & Truncation (Video)

Check your knowledge about this topic by answering these questions.

1. Putting keywords in _____ tells the computer to search for them as a phrase.

12 points

- Brackets
- Quotation marks
- Parentheses
- Bold letters

2. Phrase searching tells the computer to search for _____.

12 points

- The keywords in any order
- Just the first and last keyword
- All of the keywords in the exact order you entered them
- Each individual keyword, one at a time

3. Phrase searching is used because _____.

12 points

- It is an easier way to search
- It is faster than doing separate searches
- It gives you more relevant results
- It increases the number of results

4. Which is NOT an example of when to use a phrase search?

12 points

- To find information about an animal like a "black widow spider"
- To find information about a phrase like "green energy"
- To find information about a long word like "photosynthesis"
- To find information about a title in a series like "Harry Potter and the Sorcerer's Apprentice"

5. To truncate a word, add a symbol to the end of the word stem. Which symbol is NOT used in truncating a word?

14 points

- Dollar sign (\$)
- Asterisk (*)
- Question mark (?)
- Hashtag (#)

6. Truncation allows you to do what?

12 points

- Search for forms or variations of a keyword at one time
- Search for synonyms of a keyword
- Find the definition of a keyword
- Search for the opposite of a keyword

7. When truncating a word, do not truncate too early, or you may _____. Mark all that are correct.

13 points

- Get outdated results
- Get results that are not relevant
- Get too few results
- Get too many results

8. Let's say that you truncated the word truncation like this: truncat*

In that example, you would also get results for which words? Mark all that are correct.

13 points

- Truncate
- Truce
- Truncatella
- Trunk